

GUIDELINES FOR ORAL PRESENTATION PREPARATION

- Eight minutes (8mts) will be given for each oral presentation and 2 minutes for discussion.
- The presentation will be in MS-PowerPoint.
- Participants are advised to rehearse for time and preview their PowerPoint presentation.
- Pen drives should be given to the projectionist one hour before their session.

GUIDELINES FOR POSTER PRESENTATION PREPARATION

1. The poster should be prepared in English.
2. The title should be the same as the abstract submitted.
3. Please **bold and underline** the name of the presenting author.
4. The size of the poster should be **90 x 120 cm (width x height)** and needs to be displayed in **portrait** form.
5. The quality of the poster should be enhanced with the use of photographs, diagrams and tables.
6. Poster presenters are responsible for mounting and removing their posters on the designated poster board during the designated time.
7. Materials for putting the posters on poster board will be provided by the Organizers.
8. Authors are requested to check their email regularly for updates.